

Key Contacts & Official Service Contractors

Conference and Exposition Sponsor National Rural Electric Cooperative Association (NRECA) 4301 Wilson Boulevard Arlington, VA 22203-1860 Von McMeekin, 703-907-5576 von.mcmeekin@nreca.coop	Official Service Contractor (Carpet, Furniture, Labor, Material Handling) Shepard Exposition Services 1531 Carroll Drive NW Atlanta, GA 30318 404-720-8600 orders@shepardes.com
Exposition Management Novack Management, Inc. 164-24 97th Street Howard Beach, NY 11414 Mary Novack, 718-578-4658 mary_n@novackmanagement.com	Catering Levy Restaurants Contact: Ebony at foodservicesgwcc@gwcc.com 404-223-8017
Electrical, Plumbing, Internet Edlen Electrical Exhibition Services 285 Andrew Young International Blvd. NW Atlanta, GA 30313 404.223.8400 atlanta@edlen.com	Florist 1813 Golf Club Road Old Hickory, TN 37138 Phone: 615-876-3695 Fax: 615-876-9378 leigh@conventionflorist.com www.conventionflorist.com
Audio Visual & Computer Rentals Video West, Inc. 1050 N. 52nd Street Phoenix, AZ 85008 800-659-0880 expos+techadvantage@videowestinc.com	Business Center FEDEX Office (Building B and C entrance lobbies) Email: usa1065@fedex.com 404-223-4660 Website: http://www.fedex.com/us/office/

Exhibitors are not obligated to utilize the services of the official contractors except for the following:

Electrical, compressed air, water & gas, telecommunications, internet, cable/satellite connections, food & beverage, rigging.

Shepard Exposition Services exclusives: Material Handling, Union Labor, Booth Cleaning

If you plan to utilize the services of a non-official contractor for installation and dismantling, or for other services (other than those designated as exclusive of official service contractors), you must complete and return the *Exhibitor Appointed Contractor Form* which may be found on the Shepard exhibitor ordering website..